

CATCH PREP CHARTER HIGH SCHOOL

Regular Board Meeting

4120 11th Avenue, Los Angeles, CA 90008

Monday September 18, 2023 at 5:00 p.m.

*To join the video meeting, click this link: <https://meet.google.com/fof-qpps-nos>
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Public Comment: *The Board adopts reasonable regulations on public comments. Comments should be limited to 3 minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.*

AGENDA

I. PRELIMINARY

- A. Call to Order
- B. Roll Call
- C. Approval of the Minutes from Previous Meeting

II. PUBLIC COMMENT

III.

IV. UNFINISHED BUSINESS

- A. None

V. ITEMS SCHEDULED FOR BOARD APPROVAL

- A. None

VI. ITEMS SCHEDULED FOR INFORMATION

A. Instructional Report:

Illuminate Benchmark Update

Ms. Taniguchi

B. Operational Report:

- WASC Update

Ms. Taniguchi

C. Fiscal Report:

- Annual Independent Audit Communication
- Monthly Fiscal Monitoring Reports

Ms. Brittany

VII. ADJOURNMENT

**CATCH Prep Charter High School
Board of Directors Meeting
4120 11th Avenue, Los Angeles, California 90008**

MINUTES of the September 19, 2023 Meeting

The regular meeting of the Board of Directors of CATCH Prep Charter High School was held on Tuesday, September 19, 2023 in person at Catch High School. Present were:

Members:

Dr. Isaac Gates,
Ms. Debra Shaw, CPA
Mrs. Joan Humphrey
Mr. Willie Kimbell
Ms. Andreda Puritt

Guests:

Ms. Brittany Brandon, Financial Administrator
Patricia Smith, Executive Director
Ms. Noelle Taniguchi, Special Education Coordinator

I. PRELIMINARY

A. Call to Order

Vice President Andrea Pruitt called the meeting to order at 5:11 p.m.

B. Roll Call

	Present	Absent
Ms. Andreda Pruitt, Vice President	X	
Ms. Joan Humphrey, Secretary	X	
Dr. Isaac Gates, Member		X
Mr. Willie Kimbell, Member	X	
Ms. Debra Shaw, Member	X	

C. Approval of the Minutes from the Previous Meeting

Minutes of the previous meeting were reviewed and read. Ms. Humphrey moved that the minutes be accepted as recorded. The motion was seconded by Ms. Shaw. Motion passed unanimously.

II. PUBLIC COMMENT

A. None

III. PUBLIC HEARING

A. None

IV. UNFINISHED BUSINESS

A. None

V. ITEMS SCHEDULED FOR BOARD APPROVAL

A. None

VI. ITEMS SCHEDULED FOR INFORMATION

A. Operational Report: WASC Update Ms. Smith informed the board of CATCH's WASC's Mid-Cycle Virtual visit scheduled in March 2024.

B. Fiscal: Annual Audit- Ms. Brittany distributed the annual independent auditor's engagement letter from Vasquez, noting the auditors plan to start their fieldwork mid October. Ms. Shaw questioned Vasquez's increase in fees for completion of FY 2022-23 annual audit. Ms. Smith advised the board that she will negotiate to reduce this year's fee. Ms. Brittany also distributed and discussed the most recent Statement of Activity for review. No further questions or comments were made.

C. Instructional Update: Ms. Taniguchi informed the board about the school's 6-Week Instructional Benchmark Assessment Data. Current data demonstrates growth in the areas of English and Math compared to the data from the Baseline Results, proctored at the beginning of the school year.

VII. ADJOURNMENT

Ms. Humphrey is looking forward to seeing the change to increase math achievement and accept all items as presented. Ms Shaw 2nd motioned that the meeting be adjourned. Vice President Andreda Pruitt adjourned the meeting at 5:28 p.m.

Respectfully Submitted



Joan Humphrey, Board Secretary