

**CATCH PREP CHARTER HIGH SCHOOL  
Rescheduled Board Meeting**

**4120 11th Avenue, Los Angeles, CA 90008**

**Wednesday August 16, 2023 at 4:45 p.m.**

**To join the video meeting, click this link: <https://meet.google.com/fof-gpps-nos>  
Otherwise, to join by phone, dial +1 505-738-2791 and enter this PIN: 473 592 472#**

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**Public Comment:** *The Board adopts reasonable regulations on public comments. Comments should be limited to 3 minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.*

**AGENDA**

**I. PRELIMINARY**

- A. Call to Order
- B. Roll Call
- C. Approval of the Minutes from Previous Meeting

**II. PUBLIC COMMENT**

**III. UNFINISHED BUSINESS**

- A. None

**IV. ITEMS SCHEDULED FOR BOARD APPROVAL**

- A. 2022-23 Unaudited Actuals Report *Ms. Brittany*
- B. 2022-23 Prop 39 Overallocation Letter *Ms. Smith*

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. Instructional Report: 2023-24 School Year and Instruction *Ms. Smith*
- B. Fiscal Monitoring Reports *Ms. Brittany*
- C. Board Member Resignation *Ms. Smith*

**VI. ADJOURNMENT**

**CATCH Prep Charter High School  
Board of Directors Meeting  
4120 11<sup>th</sup> Avenue, Los Angeles, California 90008**

**MINUTES of the August 16, 2023 Meeting**

The regular meeting of the Board of Directors of CATCH Prep Charter High School was held on Wednesday, August 16, 2023 in person at CATCH High School. Present were:

**Members:**

Ms. Andreda Pruitt  
Ms. Joan Humphrey  
Mr. Willie Kimbell  
Dr. Issaic Gates  
Ms. Debra Shaw, CPA

**Guests:**

Ms. Patricia D. Smith, Executive Director  
Ms Noelle Taniguchi, Principal  
Ms. Brittany, Financial Administrator

**I. PRELIMINARY**

**A. Call to Order**

Vice President Andreda Pruitt called the meeting to order at 5:00 p.m.

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Andreda Pruitt, Vice President	<b>X</b>	
Ms. Joan Humphrey, Secretary	<b>X</b>	
Dr. Issaic Gates, Member		<b>X</b>
Mr. Willie Kimbell, Member	<b>X</b>	
Ms. Debra Shaw, Member	<b>X</b>	

**C. Approval of the Minutes from the Previous Meeting**

Minutes of the previous meeting were reviewed and read. Ms. Shaw moved that the minutes be accepted as recorded. The motion was seconded by Ms. Pruitt. Motion passed unanimously.

## II. PUBLIC COMMENT

- A. None

## III. UNFINISHED BUSINESS

- A. None

## IV. ITEMS SCHEDULED FOR BOARD APPROVAL

- A. **FY23 Unaudited Financial Report** - Ms. Brittany presented the 2022-2023 Unaudited Financial Report for board approval. Ms. Brittany discussed CATCH's year end net position. Ms. Pruitt questioned the differences in revenue and expenses of FY23 and the budget for FY24. Ms. Brittany responded with FY23 being the end of COVID grants revenue and expenditures will decrease. No further questions or concerns were raised. Ms. Humphrey moved that the report be approved as presented. Ms. Shaw seconded. Motion passed unanimously.
- B. **Proposition 39 Overallocation** - Ms. Smith shared the letter from LAUSD regarding CATCH reimbursement obligations to the District for over-allocated space in the school year 2022-23. She explained the reimbursement amount reflects the over projection of ADA. Ms. Smith reminded the board to decrease the chances of overallocation space for the school year 2023-24 CATCH has returned two classrooms. No further questions or concerns were raised. Ms. Humphrey moved that the reimbursement payment be sent to LAUSD. Ms. Shaw seconded. Motion passed unanimously.

## V. ITEMS SCHEDULED FOR INFORMATION

- A. **Instructional Report: 2023-24 School Year and Instruction** - Ms. Taniguchi reported on the current yearly Professional development plan and Fall semester program. Ms. Taniguchi discussed that staff development sessions were focused on improving school-wide achievement outcomes in Math and English and training on data driven instructional strategies to build on various competencies. Mrs. Shaw emphasized the importance of increasing student achievement specifically in the area of Mathematics. Mrs. Humphrey highlighted the importance of analyzing school-wide internal benchmark data throughout the school year in order to measure student progress.
- B. **Financial Report** - Ms. Brittany distributed the most recent Statement of Financial Position to members of the board. She informed the board she will request a warrant from the LACOE account to cover the overallocation reimbursement payment. Ms. Brittany assured the board that payment will

not impact CATCH's cash flow since CATCH's cash reserve was well above LAUSD's recommended cash reserve percentage rate. No further questions or comments were made.

- C. Board Member Resignation** - Ms. Smith notified the board that former member Yoryeth Estrada has resigned as a member of the CATCH board as of August 7th. In sorrow, Ms. Smith announced the passing of President Victor Kimbell and suggested that CATCH send flower arrangements to the residence and funeral home. The Board agreed and sent their deepest condolences to the Kimbell Family.

## **VI. ADJOURNMENT**

Ms. Humphrey motioned that the meeting be adjourned. Ms. Shaw seconded. Vice President Andreda Pruitt adjourned the meeting at 5:53 p.m.

*Joan Humphrey*

Respectfully Submitted  
Joan Humphrey, Board Secretary