

**CATCH PREP CHARTER HIGH SCHOOL  
Regular Board Meeting**

**4120 11th Avenue, Los Angeles, CA 90008**

**Monday, January 29, 2024 at 5:00 p.m.**

*To join the video meeting, click this link: <https://meet.google.com/fof-qpps-nos>  
Otherwise, to join by phone, dial +1 505-738-2791 and enter this PIN: 473 592 472#*

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**Public Comment:** *The Board adopts reasonable regulations on public comments. Comments should be limited to 3 minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.*

**AGENDA**

**I. PRELIMINARY**

- A. Call to Order
- B. Roll Call
- C. Approval of the Minutes from Previous Meeting

**II. PUBLIC COMMENT**

**III. UNFINISHED BUSINESS**

- A. None

**IV. ITEMS SCHEDULED FOR BOARD APPROVAL**

- A. 2022 Standard Accountability Report Card (SARC) *Ms. Taniguchi*

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. WASC/ Council and Committees *Ms. Oregon*
- B. Instructional Report: Benchmark Update Assessment *Ms. Taniguchi*
- C. Fiscal Report: Balance Sheet, Income and Cash Flow Statements *Ms. Brittany*
- D. Closed Session: Attorney Client Privilege Report *Ms. Pat*

**VI. ADJOURNMENT**

**CATCH Prep Charter High School  
Board of Directors Meeting  
4120 11<sup>th</sup> Avenue, Los Angeles, California 90008**

**MINUTES of the January 29th, 2024 Meeting**

The regular meeting of the Board of Directors of CATCH Prep Charter High School was held on Monday, January 29th, 2024 in person at Catch High School. Present were:

**Members:**

Dr. Isaac Gates,  
Ms. Debra Shaw, CPA  
Mrs. Joan Humphrey  
Mr. Willie Kimbell  
Ms. Andreda Pruitt

**Guests:**

Ms. Brittany Brandon, Financial Administrator  
Patricia Smith, Executive Director  
Ms. Noelle Taniguchi, Special Education Coordinator

**I. PRELIMINARY**

**A. Call to Order**

President Shaw called the meeting to order at 5:09 p.m.

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Andreda Pruitt, Vice President	<b>X</b>	
Mrs. Joan Humphrey, Secretary	<b>X</b>	
Dr. Isaac Gates, Member		<b>X</b>
Mr. Willie Kimbell, Member		<b>X</b>
Ms. Debra Shaw, Member	<b>X</b>	

**C. Approval of the Minutes from the Previous Meeting**

Minutes of the previous meeting were reviewed and read. Ms. Shaw moved that the minutes be accepted as recorded. The motion was seconded by Mrs. Humphrey. Motion passed unanimously.

**II. PUBLIC COMMENT**

A. None

**III. PUBLIC HEARING**

A. None

**IV. UNFINISHED BUSINESS**

A. None

## V. ITEMS SCHEDULED FOR BOARD APPROVAL

**A. 2022-2023 School Accountability Report Card (SARC)** - Ms. Taniguchi presented CATCH's 2022-23 School Accountability Report Card (SARC) and highlighted the school's demographic data, school safety information, academic achievement data, class sizes, teacher and staff information, curriculum and instruction information, post secondary preparation information, and fiscal and expenditure data. Ms. Taniguchi provided an opportunity for members of the board to make comments or ask questions. Mrs. Shaw asked questions related to the school's demographics. Ms. Taniguchi explained that for the year 2022-23, our school population included 47.6% African American and 46.9% Hispanic and Latino students. Members of the board further reviewed the final draft copy of the 2022-2023 SARC. No further questions, comments, or concerns were raised. Ms. Shaw moved that the 2022-23 SARC be approved as printed and presented. Mrs. Pruitt seconded. Motion passed unanimously.

## VI. ITEMS SCHEDULED FOR INFORMATION

**A. WASC/ Council and Committees** Ms. Oregon provided feedback and input from CATCH's School Site Council and English Learner Committee, in preparation for CATCH's one-day Mid-Cycle WASC visit scheduled for Monday, March 11th, 2024. As discussed with CATCH's School Student Council and English Learner Committee, our committee of students and parents will actively participate and represent our school-wide Focus Groups: Vision and Purpose, Governance, Leadership, and Staff, and Resources; Instruction, Curriculum, Assessment, and School Culture and Support in order to make informed decisions about the school's areas of improvement.

**B. Instructional Report: Benchmark Update** Ms. Taniguchi provided the Board with a closing statement of CATCH's 22-23 first semester. Ms. Taniguchi addressed learning loss, specifically in Math, and how CATCH is coming with a plan to make an impact on student academic performance. Ms. Taniguchi further mentioned that all of our senior applications have been submitted. We currently have 3 seniors who are semi-finalists of the Bill Gates Scholarship for a total of \$500,000. Seniors are eagerly waiting for their acceptance letters from prestigious universities and colleges.

**C. Fiscal Reports: Balance Sheet, Income and Cash Flow Statement** Ms. Brittany distributed the financial statements for members of the Board to review and discuss in preparation for the second interim scheduled to be submitted next

month. Ms. Brittany highlighted CATCH's totals in bank accounts, receivables and liabilities as of December 31st. Ms. Shaw commented on CATCH maintaining a healthy reserve. Ms. Smith explained that CATCH is up for renewal this year and needs to maintain a healthy reserve for a sound fiscal position. Ms. Brittany also presented the statement of cash flow which includes a multi year budget projection based on the projected ADA. Ms. Humphrey asked how is the ADA projected? Ms. Brittany replies that she refers to prior and current year ADA and trends. Ms. Pat noted the ADA still remains conservative as enrollment is still trending downward for all LAUSD including charters. No further questions or comments were raised. Ms. Pruitt moved that the financial statement be accepted as presented. Mrs. Humphrey seconded the motion. Motion passed unanimously.

## **VII. ADJOURNMENT**

Mrs. Humphrey motioned that the meeting be adjourned. Vice President Andreda Pruitt 2nd the motion. President Shaw adjourned the meeting at 6:11 p.m.

Respectfully Submitted

*Joan Humphrey*

Joan Humphrey, Board Secretary