

**CATCH PREP CHARTER HIGH SCHOOL**  
**Regular Board Meeting**  
**4120 11th Avenue, Los Angeles, CA 90008**  
**Monday November 27, 2023 at 5:00 p.m.**

*To join the video meeting, click this link: <https://meet.google.com/fof-qpps-nos>  
Otherwise, to join by phone, dial +1 505-738-2791 and enter this PIN: 473 592 472#*  
*NOTICE OF THIS BOARD MEETING IS POSTED ON OUR WEBSITE*

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**Public Comment:** *The Board adopts reasonable regulations on public comments. Comments should be limited to 3 minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.*

**AGENDA**

**I. PRELIMINARY**

- A. Call to Order
- B. Roll Call
- C. Approval of the Minutes from Previous Meeting

**II. PUBLIC COMMENT**

**III. UNFINISHED BUSINESS**

- A. None

**IV. ITEMS SCHEDULED FOR BOARD APPROVAL**

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. End of Semester Update/Internal Benchmark Results
- B. Fiscal Audit Update
- C. Links Partnership with CATCH Prep

*Ms. Taniguchi*

*Ms. Pat*

*Ms. Pat*

**VI. ADJOURNMENT**

**CATCH Prep Charter High School  
Board of Directors Meeting  
4120 11<sup>th</sup> Avenue, Los Angeles, California 90008**

**MINUTES of the November, 27th 2023 Meeting**

The regular meeting of the Board of Directors of CATCH Prep Charter High School was held on Monday November 27th, 2023 in person at Catch High School. Present were:

**Members:**

Dr. Isaac Gates,  
Ms. Debra Shaw, CPA  
Mrs. Joan Humphrey  
Mr. Willie Kimbell  
Ms. Andreda Pruitt

**Guests:**

Ms. Brittany Brandon, Financial Administrator  
Patricia Smith, Executive Director  
Ms. Noelle Taniguchi, Special Education Coordinator

**I. PRELIMINARY**

**A. Call to Order**

Vice President Andrea Pruitt called the meeting to order at 5:05 p.m.

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Andreda Pruitt, Vice President	<b>X</b>	
Ms. Joan Humphrey, Secretary	<b>X</b>	
Dr. Isaac Gates, Member		<b>X</b>
Mr. Willie Kimbell, Member		<b>X</b>
Ms. Debra Shaw, Member	<b>X</b>	

**C. Approval of the Minutes from the Previous Meeting**

Minutes of the previous meeting were reviewed and read. Ms. Shaw moved that the minutes be accepted as recorded. The motion was seconded by Ms. Humphrey. Motion passed unanimously.

**II. PUBLIC COMMENT**

A. None

### III. PUBLIC HEARING

A. None

### IV. UNFINISHED BUSINESS

A. None

### V. ITEMS SCHEDULED FOR BOARD APPROVAL

### VI. ITEMS SCHEDULED FOR INFORMATION

- A. Annual Audit Update:** Ms. Pat provided the status of completing the FY23 Annual Financial Audit, stating that the audit is on track for submission on December 15th, 2023.  
Ms. Pat distributed a rejection letter from the State Controller's Office for the 2020-21 Audited Financial Statement and the response and resubmission from Vasquez to the Board.
- B. Links Partnership with CATCH Prep:** CATCH is proud to announce its partnership with the Links Rancho Palos Verdes chapter. Ms. Pat explained that Links is planning to provide services based on the following facets: Services to Youth, the arts, Health Services, International Trends, and scholarship opportunities and mentorship. Mrs. Humphrey stated that this partnership will be beneficial to the school community and will help enrich our students' high school experience through civic engagement and cultural activities.
- C. End of Semester Update/Internal Benchmark Results:** Ms. Taniguchi provided an end of the Fall semester instructional update and staff development plan. Ms. Taniguchi discussed that staff Professional Development sessions were focused on increasing Math and English Achievement by enhancing digital platforms and providing training on our new Math Program to build students' foundational math skills and competencies. Ms. Pruitt emphasized the importance of analyzing data and conducting weekly data dive sessions with the staff members.

### VII. ADJOURNMENT

Ms. Humphrey motioned that the meeting be adjourned. Vice President Andreda Pruitt 2nd the motion. President Shaw adjourned the meeting at 5:51 p.m.

Respectfully Submitted

*Joan Humphrey*

Joan Humphrey, Board Secretary